

ARMY BOOK 64

**SOLDIERS PAY BOOK**

FOR USE ON

**ACTIVE SERVICE.**

**THIS BOOK IS THE PROPERTY  
OF THE WAR OFFICE, AND  
MUST BE SURRENDERED ON  
DEMAND.**

John Ribson, Ltd.  
London E.C.

## Instructions to Soldier.

1. You will produce this book whenever you require an advance of cash on account, or when instructed to do so.
2. You will give a receipt, on the acquittance roll of the Officer paying you, for all cash advances made to you. The Officer making the payment will sign the corresponding entry in his book on the page for Cash payments.
3. You will make no entries in this book, except on page 16 (Will), and to sign your name on pages 6, 8, and 10.
4. **When you have been placed under orders for active service (and not before)** you may make your will, if you so desire, on page 16.
5. Should you lose your book you will at once report the loss to your Commanding Officer. A new book will be obtained, if possible, from the Paymaster, but it must be understood that no pay can be issued in respect of the period before the date on which you report your loss, until you are finally settled with.





4 DAILY RATES OF PAY. 5  
Promotions, Reductions, Appointments and Alterations in Allotment.

RATES OF				Net Rate to be issue		Date from which NET RATE OF PAY is issuable.	Reason for changes in Net Rate (eg. Promotions, Reductions, Alterations in Allotments, &c.).	Officer's Signature, Station and Date.
Regtl. Pay	Proficiency or Service Pay.	Corps or Engineer Pay.	TOTAL	Deduct Voluntary Allotment or compulsory stoppage.	Figures			
st.			st.	st.	20/	Two		N.Z. ARMY PAY OFFICER 23 SEP 1918 <i>[Signature]</i>
					21/	21/	22.9.18	

Particulars of Working and E.D. Pay should be shown on page 3, not pages 4 and 5.

\* In addition to the above record, the Officer making the entry will write across the columns for cash payments of the casualty and the amended rate of pay. He will also record, in the same column, sentences of imprisonment and special stoppages, attending such entries by his signature.

Signature of Soldier  
 Book opens on 22 September 1911. (For the Net Daily Rate of Pay see pages 4 and 5, and Note on page 5).

If the soldier was in debt on the above date, the amount to be recovered from the next pay due to him should be stated.

Debit \$4.51  
 O. C. Company, etc.

Cash Payments.

Date.	Place (If on active service enter "Field.")	Amount (State currency).	Signature and Unit of Officer.
5-10-18	Field	1-15-4	W. F. Smith
23-11-18		154	W. F. Smith
10/11/18		1-6-10	W. F. Smith

CAPT. & ADJT

26 NOV 1918

Date	Place	Amount	Signature and Unit of Officer
9/10/18			
4-12-18			
11-12-18	Field	1	18/4 H. Day
12-12-18		1-17-4	
5-1-19		1-3-4	
5-1-19		2-6-8	
Total Cash payments to date ...		13	

When a soldier is granted leave to England and an entry stating period of furlough is to be made in second column (i.e. "Place" column).

When a soldier is granted leave to England an entry stating period of furlough is to be made in second column (i.e. "Place" column).

**MURCHISON**  
 6 - AUG 1919  
 NZ

Signature of Soldier	Place (If on active service enter "Field.")	Amount (State currency)	Signature and Unit of Off.
<i>[Signature]</i>		13 4 6	
Total from last page ...			
24/19 Balance to 21/19 ...			
(Empowered through Messengers & Company) ...			
	4 2 19	1 5 10	1-5 10
	20 2 19	1 3 10	1-3 10
	4 5 19	1 8	1 8
	19 5 19	1 18 5	1 18 5
Total Cash payments to date ...			
24/19 approx 22/10/19			
	16/10/19	1 8	1 8
	1/8/19	1 -	1 -
	12/5/19	4 4 2	4 4 2
	12/6/19	4 10	4 10
	29 5 19	10	10
	18 6 19	2	2
	30 6 19	1 -	1 -
	22 7 19	6 6 2	6 6 2
Total Cash payments to date ...			

When a soldier is granted leave to England an entry stating period of furlough is to be made in second column (i.e. "Place" column).

Signature of Soldier

Date.

Place (If on active service enter "F.O.D.")

Amount

(State currency).

Signature and Unit of Officer.

Total from last page ...

Total Cash payments to date ...

10

11

When full to this point, Paybook to be returned to N.Z.E.F. London.				
Total Cash payments to date ...				
Balance £ : : :				
Audited to and including:				

When a soldier is granted leave to England, an entry stating period of leave is to be made in second column (i.e. "Place" column).

Balances as notified by the Paymaster.

Date of balance.	Dr.		Cr.		Signature of Officer making entry.
	£	s. d.	£	s. d.	

NEXT OF KIN.

Relationship *Mother* *vaccinated.*  
 Name *Mrs Sarah Gooyer*  
 Address *Abchurch Lane*

Dates and Particulars of Inoculation and Vaccination.

*23.6.17 GBS*  
*Trace 24.8.17.*  
*TABI 8.12.18* *JK*

*MSR 24.18.1*

Prescription for Spectacles.

*W. EV*  
*T 21.2.19* *PHB*  
*M.S.V 3.3.19.* *PHB*



To be filled in when the soldier leaves his unit to embark for service abroad.

CERTIFIED that the equipment, clothing and necessaries of the undersigned soldier are complete with the following exceptions:—

*Preced loan  
one set of kit*  
**COMPLETE RECEPTION CAMP**  
**N.Z. ROUEN 3 19**

CERTIFIED that the qualifications of the undersigned soldier are as follows:—

MUSKETEER.		Industrial Group.
Classification.	If not completed G.M.C. state PARTS & FEEL.	
	If Specialist or held Acting Rank, give particulars as to date of holding A.C.I. 431 of 1917.	

Date

Signature of Soldier.

Station Countersigned

Officer Commanding.

### Short Form of Will.

(See instruction 4 on page 1).

If a soldier on active service, or under orders for active service, wishes to make a short will, he may do so on the next page.

It must be entirely in his own handwriting and must be signed by him and dated. The full names and addresses of persons whom he desires to benefit, and the sum of money or the articles of property which he desires to leave to them, must be clearly stated. The mere entry of the name of an intended legatee on the opposite page without any mention of what the legatee is to receive is of no legal value.

The following is a specimen of a will leaving all to one person:—

In the event of my death I give the whole of my property and effects to my mother, Mrs. Mary Atkins, 999, High Street, Aldershot.

(Signature) THOMAS ATKINS,  
Private, No. 1798.

Date 5th August, 1914 Gloucester Fusils.

The following is a specimen of a will leaving legacies to more than one person:—

In the event of my death I give £10 to my friend, Miss Rose Smith, of No 1, High Street, London, and I give £5 to my sister, Miss Sarah Atkins, 999, High Street, Aldershot, and I give the remaining part of my property to my mother Mrs Mary Atkins, 999, High Street, Aldershot.

(Signature) THOMAS ATKINS,  
Private, No 1798,

Date 5th August 1914 Gloucester Fusils.

**WILL.**

*W. Larkhill*

Signature \_\_\_\_\_

Rank and Regiment \_\_\_\_\_

Regtl. Number \_\_\_\_\_

Date \_\_\_\_\_

Soldiers are recommended to make a will before embarkation, on AF. W. 3297, and to hand it to their Commanding Officer for transmission to the Officer in charge of Records for safe custody.

(13066) W. W. 400—P.B. 3. 11/17. D & S. E 1256.

New Zealand

Special Licensing Poll, 10th April 1916

Voting Paper Issued.

Polling Place: -LARKHILL.

Initials

*W*

E.F. Pay Form 217c.]

No. ~~18305~~ 18305

WAR EXPENSES OFFICE,  
N.Z. MILITARY FORCES,  
Wellington.

Memorandum.

OCT 18 1916

50303

James A. Goodyer  
Post Office,  
CARTERTON.

Reg. No.

Name:

Your application for payment of the Overseas War Service  
Gratuity in respect of the above-named soldier has been  
received and is under attention. You will be further com-  
municated with as soon as the amount has been passed for  
payment. Some little delay, however, must necessarily  
take place in view of the large number of applications to be  
dealt with.

*G. C. Rodda*

Officer in Charge War Expenses.

Soldier's Copy.]

[B.R. No. 197.

NEW ZEALAND EXPEDITIONARY FORCE.

LEAVE ON DISCHARGE CERTIFICATE.

You are hereby granted leave on discharge for a period of twenty-eight days after disembarkation from H.M.N.Z. Transport " S. S. RUAPEHU. " and take notice you will be discharged from the N.Z.E.F. upon the last day of such leave.

(Reg. No.) (Rank.) (Surname.) (Christian name.)

50303 Spr. Goodyer J. A.

Full postal address: Murchison, Nelson

CLOTHING WARRANT 28 JUL 1919 Cahby

26 AUG 1919 29 JUL 1919

Signature: [Signature] For Director of Base Records.

Attention is drawn to the conditions laid down in the Returned Soldiers' Handbook. Soldiers on leave receive full pay, but no lodging-allowance will be given.

ISSUED NO. C. 12637 R.S. 111

350 pads 3/10-(12884) W B & L (s)

Aos

CAPTAIN, N.Z.S.G. Officer Commanding Group 21, GREYMOUTH